

STANDARD APPLICATION FORMS FOR THE SCHOOL YEAR 2009/2010

REPORT BY ADMISSIONS AND TRANSPORT MANAGER

LOCAL ADMISSIONS FORUM

19 JUNE 2008

Wards Affected

Countywide

Purpose

To approve the layout and content of the “common application form” to be used for the co-ordinated secondary transfer arrangement for September 2009, SA1, and the PA1 form for primary co-ordination to be introduced from the same time.

Financial Implications

None.

Background

These are documents which require annual updates. They form part of the coordinated admission arrangements, in line with the Admissions Code 2007. LAF will note that the forms have not changed from last year, other than the various applicable dates, to reflect the forthcoming admissions round.

Issues

Forms can be completed as hard copies or on line.

Recommendation

THAT: the application forms be approved subject to any agreed changes.

Considerations

None.

Risk Management

These forms have to be produced and used, in line with the Schools Admissions Code.

Background Papers

None

Appendices

Appendix 4.1 - PA1 – primary school application form

Appendix 4.2 - SA1 – secondary school application form